



INTERNATIONAL ALLIANCE OF THEATRICAL STAGE EMPLOYEES, MOVING PICTURE TECHNICIANS,  
ARTISTS AND ALLIED CRAFTS OF THE UNITED STATES, ITS TERRITORIES AND CANADA

Affiliated with  
the AFL-CIO, CLC

207 West 25th Street  
4th Floor  
New York, NY 10001  
Tel: 212-730-1770  
Fax: 212-730-7809

MATTHEW D. LOEB  
INTERNATIONAL  
PRESIDENT

JAMES B. WOOD  
GENERAL SECRETARY-  
TREASURER

MICHAEL BARNES  
FIRST VICE PRESIDENT

THOM DAVIS  
SECOND VICE PRESIDENT

DAMIAN PETTI  
THIRD VICE PRESIDENT

MICHAEL F. MILLER, JR.  
FOURTH VICE PRESIDENT

DANIEL DI TOLLA  
FIFTH VICE PRESIDENT

JOHN FORD  
SIXTH VICE PRESIDENT

JOHN M. LEWIS  
SEVENTH VICE PRESIDENT

CRAIG P. CARLSON  
EIGHTH VICE PRESIDENT

PHIL S. LOCICERO  
NINTH VICE PRESIDENT

C. FAYE HARPER  
TENTH VICE PRESIDENT

COLLEEN A. GLYNN  
ELEVENTH VICE PRESIDENT

JAMES J. CLAFFEY, JR.  
TWELFTH VICE PRESIDENT

JOANNE M. SANDERS  
THIRTEENTH VICE PRESIDENT

October 15, 2021

Shawna Wood, Labour Relations Specialist  
Cast & Crew  
2300 Empire Avenue, 5<sup>th</sup> Floor  
Burbank, CA 91504  
Via E-mail: [shawna.wood@castandcrew.com](mailto:shawna.wood@castandcrew.com)

Dear Ms. Wood:

**Re: Payroll Issues**

As an International Vice President and the Director of Canadian Affairs for the IATSE, I am writing on behalf of the thousands of IATSE members working behind the scenes on film and television productions across Canada.

It has recently come to my attention that numerous Canadian IATSE Locals have been experiencing serious problems on productions using Cast & Crew to administer payroll. The primary issues are incorrect health and/or retirement remittances (that failed to match the amounts provided for in Collective Agreements) and receiving these remittances and accompanying data late. Perhaps most troubling is what seems to be an inability or unwillingness from Cast & Crew to resolve these problems in a timely manner. In some cases, significant issues go unaddressed for months on end, with a complete lack of urgency on the part of Cast & Crew.

These reports are troubling, completely unacceptable, and demand explanation.

Please know that, should your company fail to take corrective action, I will exhaust every means possible to ensure that our members' retirement and health plans are properly funded in a timely manner; including sharing our concerns with every major studio and production company working under IATSE agreements. I trust they will take our concerns seriously and consider them when selecting a payroll company with whom they'd like to work.

I am available to meet with you to discuss this matter so that similar issues can be avoided in the future.

Sincerely,

John M. Lewis  
Director of Canadian Affairs  
International Vice President

cc: Matthew D. Loeb, IATSE International President  
Michael F. Miller, Director of Motion Picture & Television / International Vice President  
Kelly Santos, General Manager - Cast & Crew  
Shona Matthews, Payroll Manager – Cast & Crew (Vancouver)  
All Canadian IATSE Motion Picture & Television Locals